

Privacy Policy

LOCHTMANS Industrial Design Service

Boontuintje 9

5534 BA Netersel

T: 0031(0)616854359

E: info@lochtmans-industrial-design-service.nl

W: <https://lochtmans-industrial-design-service.nl>

KvK: 98606441 | IBAN: NL13 KNAB 0776 9851 91

1. Introduction:

LOCHTMANS Industrial Design Service, located at Boontuintje 9 5534 BA Netersel, is responsible for processing personal information as described in this policy statement.

2. Contact information:

W: <https://lochtmans-industrial-design-service.nl>

E: info@lochtmans-industrial-design-service.nl

A: Boontuintje 9, 5534 BA Netersel, Netherlands

Tel: +31 (0)616854359

3. Personal data that we process:

LOCHTMANS Industrial Design Service processes your personal data because you use our services and/or because you provide them to us yourself. Below you will find an overview of the personal data that we process: - First and last name - Phone number - Email address If it concerns a sole proprietorship: - Address details (for a sole proprietorship if no business address is known to us) - Bank account number (for a sole proprietorship if no business bank account number is known to us) Special and/or sensitive personal data that we process: Our website and/or service does not intend to collect information about website visitors under the age of 16, unless they have consent from a parent or guardian. However, we cannot verify if a visitor is older than 16.

We therefore recommend that parents be involved in their children's online activities to prevent information about children from being collected without parental consent. If you believe that we have collected personal data about a minor without that consent, please contact us at info@lochtmans-industrial-design-service.nl, and we will delete this information. LOCHTMANS Industrial Design Service processes your personal data for the following purposes: - Handling your payment - Sending our newsletter and/or advertising brochure - Being able to call or email you if necessary to carry out our

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services - Informing you about changes to our services and products - Delivering goods and services to you

- LOCHTMANS Industrial Design Service also processes personal data if we are legally required to do so, such as information we need for our tax return.

4. Automated decision-making:

LOCHTMANS Industrial Design Service does not make decisions about matters that may have (significant) consequences for individuals based on automated processing. This concerns decisions made by computer programs or systems, without any human (for example, an employee of LOCHTMANS Industrial Design Service) being involved.

5. How long we retain personal data:

LOCHTMANS Industrial Design Service does not retain your personal data longer than is strictly necessary to achieve the purposes for which your data is collected.

We apply the following retention periods for the following (categories) of personal data:

Invoices: are retained according to the legally prescribed period of 7 years.

Other data: relating to or associated with LOCHTMANS Industrial Design Service and its provided services, including address and contact information as well as data from (financial) departments, names of contact persons such as clients or a contact person for financial processing, are retained for a period of 5 years.

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6. Sharing personal data with third parties:

LOCHTMANS Industrial Design Service only provides personal data to third parties if this is necessary for the execution of our agreement with you or to comply with any legal obligation.

7. Cookies or similar techniques that we use:

LOCHTMANS Industrial Design Service does not use cookies or similar techniques.

8. Accessing, modifying, or deleting data:

You have the right to access, correct, or delete your personal data. In addition, you have the right to withdraw any consent you have given for data processing or to object to the processing of your personal data by LOCHTMANS Industrial Design Service, and you have the right to data portability. This means that you can submit a request to us to send the personal data we hold about you in a computer file to you or to another organization of your choice. You can send a request for access, correction, deletion, data transfer of your personal data, or a request to withdraw your consent or object to the processing of your personal data to:

info@lochtmans-industrial-design-service.nl

To ensure that the request for access is made by you, we ask you to send a copy of your identity document along with the request. In this copy, please black out your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number, and Citizen Service Number (BSN). This is to protect your privacy. We will respond as quickly as possible, but no later than four weeks, to your request.

LOCHTMANS Industrial Design Service would also like to point out that you have the option to file a complaint with the national supervisory authority: the Dutch Data Protection Authority.

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This can be done via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

9. How we protect personal data:

LOCHTMANS Industrial Design Service takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized changes. If you have the impression that your data is not properly secured or there are indications of misuse, please contact us via:

info@lochtmans-industrial-design-service.nl

10. Document version control

Version number	Date	Description
01	12-Nov-2025	First release
02	15-Nov-2025	Updated typos and color chapter text